

Risk Assessment Document

It is important to note that these points are only a guide line to help schools write their own assessments. We would always recommend that teachers visit the museum prior to an intended visit so that they can assess risks for themselves.

1. The coach drops the children in the National Park Car Park, which is about five minutes walk from the museum.
2. The footpath from here to the museum is partially flagged and can be uneven
3. There are no main roads to cross but there is a narrow access road to the museum, leading to the pub car park.
4. After the 31st of October coaches may drop their passengers off outside the museum but children will have to be supervised **across the main road.**
5. The main museum buildings and school rooms have regular health and safety checks.
6. There is low risk to children in the main building. The school rooms require visiting children to be supervised by museum staff or their own accompanying adults at all times.
7. The museum site is secure. Teachers are to be responsible for their behaviour of their school groups.
8. Some of the floors in the cottages are uneven. Children should be encouraged to walk through buildings and not run.
9. Fires may be left in some of the cottages. Where ever possible volunteers will be present so the fires are never left unattended. If this is not possible then the area in front of the fire will be roped off or a guard put in place. Children should be discouraged from crossing the rope.
10. Stairs to the Archaeology area are steep. There is a handrail and it is suggested that the children hold onto this when ascending or descending.
11. The Manor House contains 3 glass display cabinets.
12. There is a spiral staircase in the Manor House providing access to the upstairs rooms. This staircase is **one way only**. There is a notice to this effect.
13. If children are constructing the Cruck frame they will be expected to use mallets. The museum member of staff taking the session will talk to the children about safety rules before the session begins.

14. Wash day sessions will require fires to be lit in the washhouse. Children will be told about the dangers and will be supervised at all times. The mangle will be kept locked until it is needed. The children will only be allowed to turn the handle whilst an adult feeds the clothes through the rollers.

15. Children should be supervised by accompanying adults when purchasing goods from the museum shop. School bags should not be brought into the area.

16. Fire Regulations – There is always the possibilities that a fire practice may occur when you are on the premises. We shall endeavour to ensure that this disrupts your visit as little as possible.

17. There are rare breed pigs, chickens and geese on the site. They are not pets and children are not allowed to feed them.

If the fire alarm does sound during your visit, please follow the instructions given by our member of staff.

NOTE

During the 2005 season building work will begin on a new study centre and collections store. Schools should be aware of this. The area concerned will be fenced off and no access will be allowed. The work should in no way spoil anyone's enjoyment, as there will be no restrictions placed on access to the museum's buildings.