**‘Three Bags Full’ Activity Day Risk Assessment**

Risk assessments provided by Ryedale Folk Museum are working documents intended to support and facilitate museum staff in the delivery of our education offer. Our risk assessments can be used by visiting group leaders and assistants to support and underpin, but not to replace, their own risk assessments.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Area of risk** | **Associated risk** | **Potential to cause harm** | **Controls in place, responsibility and action.** | **Risk** |
| General site layout and inside the buildings. | Slips, trips and falls. | Low | * Safety briefing to visiting parties. Education lead. * Weekly check of buildings and paths. All staff. * Daily visual inspection of work area. All staff. * Children to be supervised by their support staff at all times. Visiting staff. | Low |
| Fire | Physical injury, missing participants | High | * Safety briefing to visiting parties. Education lead. * Visiting children to be supported at all times by visiting staff. Visiting staff * Activity leaders to lead their group to the designated safe place. Activity leaders * Groups on self-explore are to follow the direction of official museum staff to lead their group to the designated safe place. Visiting staff * Visiting groups must carry out a head count once at the designated safe place. Visiting staff * Museum staff must be notified of missing party members. Visiting staff * Visiting staff must not re-enter the site until told to do so. Visiting staff | Low |
| Animal enclosures | Bites | Med | * Safety briefing to visiting parties. Education lead. * Children to be supervised by their support staff at all times. Visiting staff. | Low |
| Meet and greet – feeding sheep | Bites | Low | * On the spot risk assessment of group and sheep behaviour. Activity leader. * One child at a time to feed the animals and to be supervised at all times. Activity leader * Safety briefing given. Activity leader. | Low |
| Meet and greet – handling fleece | Dirty hands, contamination | Med | * Groups to be directed to wash hands – farmer wash. Activity leader. | Low |
| Meet and greet – slippery grass when wet | Slips, trips and falls | Low | * Safety briefing to visiting parties. Education lead. * Children to be supervised by their support staff at all times. Visiting staff. * Activity will be adapted and moved inside under torrential conditions. Education lead. | Low |
| Felting – washing up liquid | Minor irritation to skin/ eyes etc. | Low | * Chemicals stored under COSHH. Education lead. * COSHH will be consulted in the case of an incident and manufacturers guidance followed and any further medical assistance will be sought accordingly. Education lead. * If substance gets into the eye. Visiting staff are to support the delivery of minor first aid as required. * Accident form to be completed. Visiting staff and education lead. | Low |