

## **Terms and Conditions of Booking a Visit**

**We have recently changed the terms of booking an educational visit to Ryedale Folk Museum. Please read the following information carefully as there are likely to be changes from the last time of your last visit.**

### **Securing your booking**

Your booking (when you have confirmed a date for the visit with our staff) will be held until a deposit is paid. We will issue you with an invoice as soon as possible.

Please pass this on to the relevant person at your organisation for immediate payment. Payments should be made by BACs, quoting the invoice number as a reference.

We are only able to hold your booking for 14 days without payment of the deposit.

If your visit is less than 14 days from the date of booking we require immediate payment of the deposit, otherwise we are unable to confirm your visit will go ahead.

### **Minimum Charge**

There is a minimum charge of £100.00 per visit. If you are booking for less than thirteen children, you will be charged £50.00 as the deposit to secure your date and booking.

### **Final Payment**

You will be invoiced after your visit for the balanced owed. The charge will be for the number of pupils you originally booked for, except where you bring more children (up to the agreed maximum).

### **Cancellations by you**

If you cancel your visit any time after you have paid your deposit then we are unable to refund this deposit. If you cancel within fourteen days of your visit taking place then we will charge you the full amount owed for the visit.

### **Postponements by us**

It is highly unlikely that we will need to postpone your visit to the Museum. But, if for any reason we need to, we hope to notify you in good time and we will rearrange your visit at a time convenient to you. If we are able to rearrange your visit at a time that suits you, then we will return any deposit or payment you have made in full.

### **Cancellations due to lockdown restrictions or similar**

Under these circumstances we would work with you to postpone or cancel your trip with the minimum financial impact for the Museum and the school.

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**Ryedale Folk Museum in the North York Moors National Park**  
Museum patrons: Lady Feversham and Eric Knowles

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