

Tudor Countryside Life Hazard Identification Sheet

Hazard identification sheets are provided by Ryedale Folk Museum are intended to support and facilitate museum staff in the delivery of our education offer. Our risk assessments can be used by visiting group leaders and assistants to support and underpin, but not to replace, their own hazard identification process or risk assessments.

Potential hazard	What might occur?	Potential to cause harm	Controls in place, responsibility and action.	Risk
General site layout and inside the buildings.	Slips, trips and falls.	Low	Safety briefing to visiting parties. Education lead Weekly check of buildings and paths. All staff. Daily visual inspection of work area. All staff. Children to be supervised by their support staff at all times. Visiting staff.	Low
Fire	Physical injury, missing participants	High	Safety briefing to visiting parties. Education lead Visiting children to be supported at all times by visiting staff. Visiting staff. Activity leaders to lead their group to the designated safe place. Activity leaders Groups on self-explore are to follow the direction of official museum staff to lead their group to the designated safe place. Visiting staff Visiting groups must carry out a head count once at the designated safe place. Visiting staff Museum staff must be notified of missing party members. Visiting staff Visiting staff must not re-enter the site until told to do so. Visiting staff	Low
Animal enclosures	Bites	Med	Safety briefing to visiting parties. Education lead Children to be supervised by their support staff at all times. Visiting staff.	Low
Crofter's cottage-low lighting	Slips, trips, falls and bangs	Low	Safety briefing. Activity leader.	Low
Crofter's cottage – quern stone	Trapped fingers	Med	Safe demonstration of use. Activity leader.	Low
Crofter's cottage - uneven earth floor	Slips, trips and falls	Low	Safety briefing to visiting parties. Education lead	Low

Crofter's cottage – broken items and tools in the stable area	Cuts, scrapes and physical injuries requiring minor first aid	Med	Equipment to be checked before use. Activity leader All breakages and damaged items to be reported to education lead. Activity leader All broken items to be replaced/ removed. Education lead. Stable to be checked and tools to be stored safely. Activity leader. Safety briefing regarding tools given to children who enter the stable. Activity leader Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead.	Low
Crofter's cottage – open fire	Burns and potential risk of large fire	High	Fires to be lit by trained staff. Activity leader Fires to be attended at all times. Activity leader Children to be briefed on fire safety before entering the building. Activity leader Children to be supervised by their support staff at all times. Visiting staff. Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead. All museum staff trained on fire evacuation procedure. Education lead In the event of a fire, visiting staff are responsible for the individual safety of their children and must follow the directions given by their activity leader or other Museum staff member.	Med
Crofter's cottage – hot wax used to make reed candles	Burns and scolds	Med	Safe use demonstration. Activity leader Bucket of water to be placed in an accessible place in Crofter's cottage. Education lead. Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead.	Low
Cruck construction - Parts laid out on the floor	Slips, trips and falls	Med	Activity leader to place these in a safe area within the manor house. Activity leader Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead.	Low
Cruck construction – wooden parts	Splinters	Med	Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead.	Low
Cruck construction – heavy wooden parts being dropped	Physical injury	Med	Safe demonstration of use. Activity leader Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead.	Low

Cruck construction – use of mallets and pegs	Physical injury	Med	Safe demonstration of use. Activity leader Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead.	Low
Cruck construction – broken parts	Cuts, scrapes and physical injuries	Med	Equipment to be checked before use and broken parts removed. Activity leader Damages to be reported to the education lead. Activity leader Replacements to be given. Education lead. Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead.	Low
Plague potion – powdered ingredients	Dust in the eye	Low	Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead.	Low
Plague potion – damaged tools and incorrect use of tools	Cuts, scrapes and physical injuries	Med	Equipment to be checked before use and broken parts removed. Activity leader Damages to be reported to the education lead. Activity leader Replacements to be given. Education lead. Safe demonstration of use. Activity leader Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead.	Low
Plague potion – natural ingredients that are handled and not consumed	Allergic reactions	Med	Visiting schools to notify the education lead of any allergies to the following ingredients: tormentilla root, chalk, honey, black pepper, gum arabic, cinnamon. Visiting staff Visiting staff are to support the delivery of minor first aid if required. Accident form to be completed. Visiting staff and education lead.	Low
COVID-19 Specific Measures – activity leaders are responsible for all outlined measures.				
Exploring the Crofter's Cottage	Transmission through touched surfaces and materials	Low	Each child to have and keep their own reed for reed lights. Handling objects are brought to the cottage and therefore not touched by any other visitors. Objects are cleaned between sessions. The beds and bedding are no longer explored physically.	Low
Cruck frame building	Transmission through touched surfaces and materials	Low	Cruck frame pieces to be wiped down between each session and quarantined between each school.	Low

Calligraphy	Transmission through touched surfaces and materials	Low	Each child to have their own quill. Scissors wiped between sessions and paints/brushes. Each child to have their own bookmark.	Low
Plague potion	Transmission through touched surfaces and materials	Low	Scales will be removed and not used during Covid-19. Pestle and mortars to be cleaned between sessions. Dressing up clothes to be removed. Mask to be demonstrated. Ingredients of 'medicine' to be dealt out by session leader, can be smelled without contact.	Low